

Learning & Development Activities for TWBC Councillors – May 2008 to June 2009

DATE	TIME	VENUE	PURPOSE	SUBJECT	WHO
15 May 2008	5.00pm 1 hr	Town Hall Room tbc	Member Briefing	Community Facilities in Cranbrook	All
23 May 2008	10.00am 2 hrs	Town Hall Room tbc	Planning Training	Part 1 General Planning Overview	Open to all Mandatory for New Planning Committee Members
2 June 2008 *	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
3 June 2008	9.00am to 5.00pm	Town Hall Committee Room A	Induction Training	Various	Open to all. Especially for New Members
3 June 2008	6.00pm 3hrs	Town Hall Committee Room A	Licensing Training		Open to all. Especially for Licensing Committee & Subs
17 June 2008	9.00am to 1.00pm	Town Hall Committee Room C	Licensing Training		ALL Especially for Licensing Committee & Subs
18 June 2008*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
23 June 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members

DATE	TIME	VENUE	PURPOSE	SUBJECT	WHO
2 July 2008	10.00am to 4.00pm	Oakwood House Maidstone	Regional Induction Seminar	Key regional and national issues "Being a Member"	All New Members
16 July 2008	5.00pm 1 hr	Town Hall Council Chamber	Member Briefing	Waste & Recycling	ALL
16 July 2008	6.00pm 3 hrs	Maidstone BC Town Hall Main Chamber	Members Training	CIPFA Ian Fifield Budget Scrutiny	ALL members Especially Scrutiny Committee
23 July 2008	5.00pm 1 hr	Town Hall Council Chamber	Member Briefing	CPA	ALL
28 July 2008	6 – 9.00pm 3 hrs	Town Hall Council Chamber	Members' Training	Community Cohesion	ALL
29 July 2008	2 – 5.00pm 3 hrs	Town Hall Council Chamber	Members' Training	Community Cohesion	ALL
30 July 2008*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
30 July 2008	6 – 9 pm 3 hrs	Maidstone Town Hall	Member Training - Accelerated Reading	Developing reading skills and how to process and absorb information	Open to all.
4 Aug 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
20 Aug 2008*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
26 Aug 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members

DATE	TIME	VENUE	PURPOSE	SUBJECT	WHO
2 Sept 2008	6.00 – 8.00pm	Town Hall Council Chamber	Members' Training	Ethical Governance	ALL
4 Sept 2008	TBC		Planning Tour		Open to all. Especially for Planning Committee Members
10 Sept 2008*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
10 Sept 2008	5.30 – 6.30pm	Town Hall Council Chamber	Members' Briefing	Local Development Framework	All
15 Sept 2008	1.00-4.00pm	Town Hall Committee Room A	Members' Training	Chairing Meetings	All, especially Chairs and Vice-Chairs and including Parish Chairs
15 Sept 2008	6.00-9.00pm	Town Hall Committee Room A	Members' Training	Chairing Meetings	All, especially Chairs and Vice-Chairs and including Parish Chairs
15 Sept 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
23 Sept 2008	6.30 – 8.00pm	Town Hall Council Chamber	Members' Briefing	Health Issues	All
1 Oct 2008*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
6 Oct 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
8 Oct 2008	5.00pm 1 hr	Town Hall Council Chamber	Member Briefing	Budget & Strategic Plan	ALL
9 Oct 2008	5.00pm 1 hr	Town Hall Council Chamber	Member Briefing	Gateway & Business process Re-Engineering	ALL

16 Oct 2008	6.00pm 3 hrs	Town Hall Council Chamber	Members' Training	Contributing to Meetings	ALL
DATE	TIME	VENUE	PURPOSE	SUBJECT	WHO
22 Oct 2008*	30mins	Town Hall Committee Room C	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
27 Oct 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
4 Nov 2008	5.00pm 1 hr	Town Hall Room tbc	Member Briefing	CPA	ALL
12Nov 2008*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
17 Nov 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
27 Nov 2008	6.00pm 3 hrs	Tbc TW or MBC	Members' Training	RADA questioning skills	ALL Especially Scrutiny Committee
3 Dec 2008*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
4 Dec 2008	5.00pm 1 hr	Town Hall Room tbc	Members' Briefing	Partnership Working	ALL
8 Dec 2008*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
9 Dec 2008	6.00pm 3 hrs	Town Hall Committee Room A	Members' Training	TBC	ALL
10 Dec 2008	5.00pm 1 hr	Town Hall Room tbc	Members' Briefing	Sustainability	ALL

7 Jan 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
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12 Jan 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
22 Jan 2009	5.00pm 1 hr	Town Hall Room tbc	Members' Briefing	Health	ALL
28 Jan 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	ALL Compulsory for Planning Committee Members
2 Feb 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
12 Feb 2009	5.00pm 1 hr	Town Hall Room tbc	Members' Briefing	Budget & Strategic Plan	ALL
18 Feb 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
19 Feb 2009	5.00pm 1 hr	Town Hall Room tbc	Members' Briefing	Community Safety	ALL
23 Feb 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
25 Feb 2009	6.00pm 3 hrs	Town Hall Committee Room A	Members' Training	TBC	ALL
11 March 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
16 March 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members

19 March 2009	6.00pm 3 hrs	Town Hall Committee Room A	Members' Training	TBC	ALL
DATE	TIME	VENUE	PURPOSE	SUBJECT	WHO
1 April 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
6 April 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
9 April 2009	6.00pm 3 hrs	Town Hall Committee Room A	Members' Training	Ethical Governance	ALL
22 April 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
23 April 2009	5.00pm 1 hr	Town Hall Room tbc	Members' Briefing	Transport	ALL
27 April 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
29 April 2009	5.00pm 1 hr	Town Hall Room tbc	Members' Briefing	Street Scene	ALL
13 May 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
18 May 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
28 May 2009	9.00am to 5.00pm	Town Hall Committee Room A	Induction Training	Various	Open to all but Especially for New Members
3 June 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members

8 June 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
DATE	TIME	VENUE	PURPOSE	SUBJECT	WHO
24 June 2009*	30mins	Town Hall Room tbc	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members
29 June 2009*	30mins	Cranbrook	Planning Short-Bites (Prior to Planning Committee Meeting)	Current Planning Topics TBC	Open to all. Especially for Planning Committee Members

* These sessions will only go ahead if there are relevant topics to be discussed